



Orange County Academy of Sciences and Arts
Board of Director's Regular Meeting - January 2025
January 28, 2025
4:00 pm-7:00 pm Pacific Time

Meeting Minutes

OCASA is a joy-filled, student-centered, collaborative community that inspires growth through a personalized learning experience.

1. Meeting Location: OCASA HQ, 28202 Cabot Road, Suite 300, Laguna Niguel, CA 92677 Teleconference Locations: OCASA Elementary, 29292 Crown Valley Parkway, Laguna Niguel, CA 92677 OCASA College Prep, 28000 Wolverine Way, Aliso Viejo, CA 92656
2. CALL TO ORDER & ESTABLISHMENT OF QUORUM (John Alpay)

Mr. Alpay called the meeting to order at 4:10 PM.

Attended	Did Not Attend
John Alpay Lia Berman Skyler Daviss Ryan McDonnell Leena Ved	Alice Pak

3. PLEDGE OF ALLEGIANCE (John Alpay)

Mrs. Ved led the meeting in the Pledge of Allegiance.

4. REVIEW & ADOPTION OF AGENDA (John Alpay)

Motion: Lia Berman

Second: Ryan McDonnell

Agenda adopted 4-0

5. BOARD MEMBER APPOINTMENTS (John Alpay)

Motion to elect Skyler Daviss and Alica Pak to the Board of Directors of the Orange County Academy of Sciences and Arts.

Motion: John Alpay

Second: Lia Berman

Board members appointed 4-0

6. EXECUTIVE DIRECTOR UPDATE (Kapil Mathur)

Mr. Mathur provided his update to the board.

7. ORAL COMMUNICATIONS (Non-Agenda Items) The total time for Oral Communications shall be fifteen (15) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

Alice Pak provided oral communication.

8. INFORMATION ITEMS
 - a. Board Financial Update (Marie Arce, Charter Impact)
 - b. LCAP Mid-Year Update - OCASA Elementary (Jessica Newburn)

LCAP Mid-Year Update Presentation

- c. LCAP Mid-Year Update - OCASA College Prep (Jessica Newburn)

LCAP Mid-Year Update Presentation

- d. Future is Working Giving Day (Paul D'Ambrosio)

9. CONSENT AGENDA

- a. 11/07/2024 Board of Director's Special Meeting - November 2024 Minutes
- b. 12/03/2024 Board of Director's Regular Meeting - December 2024 Minutes
- c. First Interim Report - OCASA Elementary
- d. First Interim Report - OCASA College Prep
- e. FY25 November & December Check registers

Motion: Leena Ved

Second: Ryan McDonnell

Vote was taken by roll call:

Ayes: John Alpay, Lia Berman, Skyler Daviss, Ryan McDonnell, Leena Ved

Noes: -

Abstain: -

Consent Agenda Adopted 5-0.

10. DISCUSSION AND ACTION ITEMS (part 1)

- a. FY24 Independent Financial Audit (Kapil Mathur)

Motion: Ryan McDonnell

Second: Lia Berman

FY24 Independent Financial Audit approved 4-0-1.

- b. School Accountability Report Card (SARC) for OCASA Elementary (Jessica Newburn)

Motion: Ryan McDonnell

Second: Lia Berman

School Accountability Report Card (SARC) for OCASA Elementary approved 4-0-1.

- c. School Accountability Report Card (SARC) for OCASA College Prep (Jessica Newburn)

Motion: Ryan McDonnell

Second: Lia Berman

School Accountability Report Card (SARC) for OCASA College Prep approved 4-0-1.

11. CLOSED SESSION

- a. Public Employee Performance Evaluation (Pursuant to Section 54957) Title: Executive Director

12. REPORT FROM CLOSED SESSION

No reportable actions were taken in the Closed Session.

13. DISCUSSION & ACTION ITEMS (part 2)

- a. Fixed Term Employment Agreement - Executive Director (John Alpay)

Motion: Approve Fixed Term Employment Agreement for Executive Director with a reduction of 10 accrued vacation days through a vacation time cash-out.

Motion: John Alpay

Second: Ryan McDonnell

Motion approved 5-0.

14. ANNOUNCEMENTS The next meeting of the Board of Directors is scheduled for May 20, 2025, at 4 pm.

15. ADJOURNMENT

Motion: Ryan McDonnell
Second: Leena Ved
Adjournment at 6:49 PM approved 5-0

John Alpay, Chair

Lia Berman, Secretary